

Elmendorf Water System

P.O. Box 247 • Elmendorf, TX 78112
 Office: (210) 635-8210
 Fax: (210) 635-8221



Water Well Application

Instructions

The Water Well Application must be completed by the name(s) of the people listed on the warranty deed or lease to the property. This application will not be accepted unless accompanied by the required fees; warranty deed or lease for the property; and a valid driver's license or state I.D. for the applicant.

All permits to construct, drill, dig or excavate a well shall be executed in triplicate, one copy to be delivered to the applicant and two copies to be retained by the city.

<input type="checkbox"/>	Driller's License
<input type="checkbox"/>	Legal description of the property (plat or survey)
<input type="checkbox"/>	Construction diagram for new well construction and/or plugging
<input type="checkbox"/>	Site map reflecting the location of the following: <ul style="list-style-type: none"> <input type="checkbox"/> Proposed Well – Septic System Drain Field and/or Spray Area <input type="checkbox"/> Existing Wells – Structures e.g., buildings <input type="checkbox"/> Neighboring Septic Systems (if well is closer than 50 feet) <input type="checkbox"/> Any other sources of contamination within 50 feet

Required Fees & Charges

<input type="checkbox"/>	Depth by Foot Measurement	50 Feet	\$50.00
<input type="checkbox"/>	Depth by Foot Measurement	51 to 150 Feet	\$60.00
<input type="checkbox"/>	Depth by Foot Measurement	151 to 400 Feet	\$70.00
<input type="checkbox"/>	Depth by Foot Measurement	401 and up	\$80.00 plus \$10.00 for each 100 feet or fraction thereof in excess of 400 feet
<input type="checkbox"/>	Permit to repair or correct a defective well		\$25.00
<input type="checkbox"/>	Permit to abandon or plug a well		\$25.00

Contact

Phn: (210) 635-8210

Fax: (210) 635-8221

Email: WaterClerk@Elmendorf-TX.com

This institution is an equal Opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found on line at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442, or email at program.intake@usda.gov.

This institution is an equal opportunity provider.

Account No: _____

Date: _____



City of Elmendorf Water System

P.O. BOX 247
8304 FM 327
Elmendorf, TX 78112

Water Well Application

Applicant Information

Service: Drill Repair Deepen Plug GeoThermal

Applicant Name: _____

Customer or Company Name

DOB: _____ SSN or TAX ID: _____

Place of Employment: _____ Place of Employment Address: _____

Employment: _____ Address: _____

Location Address: _____
Street Address *Apartment/Unit #*

Mailing Address: _____
Street Address *Apartment/Unit #*

City _____ State _____ ZIP Code _____

Phone: _____ Secondary Phone: _____
Would you like to receive text messages regarding your account on this phone line?
 YES NO YES NO

Email: _____ Secondary Email: _____

Well Location Information

Sewage Disposal: Sanitary Sewer Anaerobic Septic System Aerobic Septic System

Distance from Sewage Disposal:

Is public water supply available? YES NO

Has a request for water service extension been made with the Public Water Purveyor? YES NO

If "Yes", please list the Purveyor and estimated cost of water service extension:

Water Use: Domestic Commercial Irrigation Public Water Supply Monitoring Other

Geologic Formation: _____

Latitude: _____ Longitude: _____

Account No: _____

Date: _____

Installation Information

Driller/Pump
Installer: _____

First Name

Last Name

License# _____
Installer
Address: _____

License Exp Date: _____
Installer Phone#: _____

Well
Contractor: _____

First Name

Last Name

License# _____
Contractor
Address: _____

License Exp Date: _____
Contractor Phone# _____

Method of
Drilling/Equipment
to be used: _____

Estimated Water Use: _____

GPM Well Depth: _____

Estimated Cost of Well: _____

Date well construction to be: _____

By signing this authorization, the applicant confirms that he/she agrees to comply with the local and state requirements regulating water wells. This permit applies only to construction of the water well applied for. This document does NOT grant authority to construct any other building or structure on the property that is not listed and approved. It does NOT grant authority to install a septic system. Further it does NOT grant authority to move a manufactured home onto the property. Separate permits for these activities are available. Please request the permits you need from the permit clerk. Finally, this application does NOT grant authority to utilize the property in a manner that does not comply with how the subject property is zoned. If you are unsure of how your property is zoned, please check with the permit clerk before filing this application. By signing below, you acknowledge the foregoing notice.

Signature _____

Date _____

Printed Name: _____

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

Ethnicity:	Hispanic or Latino <input type="checkbox"/>	Not of Hispanic or Latino Origin <input type="checkbox"/>	Gender:	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>
Race:	White <input type="checkbox"/>	Black or African American <input type="checkbox"/>	American Indian/ Alaskan Native <input type="checkbox"/>	Asian <input type="checkbox"/>	Native Hawaiian or Other Pacific Islander <input type="checkbox"/>

The City of Elmendorf agrees to deliver water to the Customer and the Customer agrees to purchase and receive water from City in accordance with the rules and regulations of the City as included in its approved Tariff on file with the City and the Texas Commission Environmental Quality (TCEQ). All water will be measured by meters which are furnished, installed, owned, and maintained by the City. The meter and connection is for the sole use of the customer to serve one dwelling, business, or property. The Customer shall not share, resell, or sub-meter water to any other dwelling, business, or property in accordance with the provisions of the Tariff.

This document is prepared in accordance with the provisions of the Rules and Regulations for Elmendorf Municipal Code – Chapter 14 Environment, Article V. Water Wells

14-99 ISSUANCE OF PERMIT.

All permits to construct, drill, dig or excavate a well shall be executed in triplicate, one copy to be delivered to the applicant and two copies to be retained by the city.

14-100 SUPPLEMENTAL PERMIT REQUIRED FOR EXTENSION OF DEPTH.

It shall be unlawful for any applicant who obtains a permit to construct a well of certain depth, to extend such well to a depth exceeding the depth provided for in such permit without first obtaining an additional permit.

14-101 POWERS & DUTIES OF THE CITY WATER SUPERVISOR.

(a) The water supervisor for the city shall have the power:

1. To make or have made examinations of all wells within the city whether privately owned or otherwise;
2. To make or have made at any time the necessary analysis and/or tests of water therefrom;
3. To go upon the land and property of the owners of wells for that purpose;
4. To require the owners to furnish all information requested concerning wells, including, in the case of new wells, complete logs of the well showing depth to and depth through all geologic formations encountered; and
5. To supervise the construction, repair, abandonment and plugging of wells and the operation of the same.

(b) The water supervisor shall keep a register of all wells within the city which shall show the name of the owner, the location and the date of construction of each well, its depth and diameter, the purpose for which the well was constructed and, if abandoned, the date of such abandonment.

(c) All acts authorized by this article to be performed by the water supervisor may be performed by such persons as may be authorized by said water supervisor to act for him.

14-102 LOCATION.

Wells shall be constructed no closer to property lines or significant structures than as defined below:

- (1) Front, rear and side yard setbacks as defined by the final plat or current zoning district for the subject property;
- (2) Primary buildings: 10 feet;
- (3) Power lines: 30 feet;
- (4) Septic tanks and drain fields: 150 feet;
- (5) Septic tanks and drain fields: 50 feet, if well is cement encased;
- (6) Septic spray heads/soil absorption area: 80 feet;
- (7) Barns and animal pens: 150 feet;
- (8) Permanent derricks and towers: no closer than 40 feet to side property lines.

14-103 ABANDONED WELLS: DISPOSITION.

(a) *Defined.* For the purpose of this article, the term "abandoned well" means:

(1) A defective well which, in the judgment of the water supervisor, cannot be corrected to comply with the requirements of this article; or

(2) Any well which has been continuously out of use for a period of two years or longer.

(b) *Report.* Whenever any well has not been in active use for more than two years, the owner or operator of the same shall report said fact to the water supervisor.

(c) *Filling and plugging.* Every abandoned well shall be filled and plugged with such materials and in such manner as in the judgment of the water supervisor will prevent the pollution and contamination of the city's water supply or the contamination of any other well within the city. Such filling and plugging shall be done under the supervision of the water supervisor and at the expense of the owner of such well.

(d) *Notice to fill.* Whenever the water supervisor shall receive notice from any source of the existence of an abandoned well which has not been plugged and filled in accordance with the provisions of this article, he shall notify the owner or agent in charge of said well or of the property upon which it is situated that such well is abandoned and shall instruct him to fill and plug such well in accordance with this article. The owner or operator of such well shall comply with such order within 60 days after the date of said notice.

(e) *Filling by city.* Should the owner fail to so comply with such notice during such period or if after using reasonable diligence, or should the water supervisor fail to locate the owner or the agent in charge of such well or of the property upon which the well is situated, the water supervisor may go on the land or property upon which the well is situated and fill and plug the same in the manner required by this section. Whenever it becomes necessary for the water supervisor to fill and plug any abandoned well, the owner thereof shall be liable to the water supervisor for the cost of doing such work and shall pay the same upon demand.

14-104 POLLUTED OR POLLUTING WELLS DECLARED NUISANCE: ABATEMENT

Any well or other opening constructed within the city penetrating the underground water supply and which pollutes or contaminates any other well or the city's water supply, is hereby declared a nuisance and on notice to the owner of such well, to the operator thereof or to his agent in charge of the well or of the property on which it is situated, issued by the water supervisor, said nuisance shall be abated by the owner within ten days from the date of such notice by filling and plugging the well or opening in the manner provided for in this article for abandoned wells. If he shall fail to abate such nuisance within said time, or if after exercising reasonable diligence, the water supervisor is unable to locate the owner or his agent, the water supervisor shall have the right to go on the land or property upon which the well is situated and abate said nuisance in the manner provided, and the owner thereof shall be liable to the water supervisor for the cost of such work and shall pay the same upon demand.

14-105 CONTAMINATED WELLS TO BE PLUGGED.

Every well constructed in the city, whether drilled, dug or excavated, which encounters salt water or water containing minerals, or other substances injurious to health or vegetation, shall be securely plugged and sealed or cased in such manner that the waters therein shall be confined to the stratum in which found.

14-106 CORRECTION OF DEFECTIVE WELLS.

Every well, whether dug, drilled or constructed within the city, which for any reason does not completely prevent the mixing of water or other liquid from above and below the source of the city's water supply with the water in the source of the city's water supply, or which, for any reason, would tend to pollute or contaminated any other well or the water in the source of the city's water supply, shall be considered a defective well and the water supervisor on his own initiative or upon information or complaint from any source may make an examination of any well suspected of being defective. If said examination indicates in the opinion of the water supervisor that the well is a probable source of contamination of the city water supply or any other well or that the water from said well is unsafe for human consumption, he shall issue written instructions to the owner or his agent in charge of such well or the property upon which it is situated, for correcting the defects to comply with the provisions of this article, and the prescribe a time which in his judgement under all the circumstances, is reasonable and within which such instructions shall be complied with. It shall be unlawful for the owners or operator of such defective well to fail to comply with such instructions within the time limit prescribed by the water supervisor.

14-107 CASING OF WELL.

(a) All wells shall be so constructed and cased so that no water from one stratum can by reason of the construction of the well come in contact with waters from another stratum. The casing shall be set in the top of the stratum from which water is to be taken and shall be cemented in place by a suitable method to be approved by the water supervisor, to the end that cement shall be forced up around the outside of the casing from the bottom of the casing to the surface of the ground so that all waters found in the strata, except that from which water is to be used, shall be sealed off one from the other by the cement, or if a better method than cementing shall be scientifically developed to accomplish the purpose mentioned, such better method may be prescribed by the water supervisor in lieu of cementing.

(b) The casing used shall be of weight per foot not less than the following:

<i>Size of Casing Minimum</i>	<i>Weight Per Foot</i>
4-inch	10 pounds
5-inch	14 pounds
6-inch	18 pounds
8-inch	28 pounds
10-inch	40 pounds
12-inch	49 pounds
15-inch O.D.	60 pounds
18-inch O.D.	80 pounds
20-inch O.D.	89 pounds

(c) The casing shall be mechanically continuous from the point of setting in the bottom of the well to a point not less than 12 inches above ground level and shall be so installed as to make impossible any leakage against any pressures which may be encountered.

Account No: _____

Date: _____

(d) If the casing is of two or more diameter sizes, the different sizes shall be connected with threaded nipples or be sealed with rubber, cement or lead or by some other manner.

14-108 LIBERAL COMPLIANCE WITH ARTICLE PROVISIONS.

In areas within the corporate limits where, in the opinion of the water supervisor, it is not feasible for the city to supply water from its system, then only a liberal compliance with this article shall be required.

14-109 PERMITS NOT TRANSFERABLE.

Each permit issued under this article shall be personal to the permittee. No such permit shall be assigned or transferred to another person, and no person shall be permit another person to obtain a permit in his name or permit any new well construction or overhaul work to be performed under his permit other than person authorized to do the same.

14-110 DEBRIS, ETC., ON PUBLIC RIGHTS-OF-WAY.

There shall be no debris, dirty water, mud or any other refuse dumped and/or discharged onto public rights-of-way. The drilling operation of any well shall be control and dispose of, among other things, all drilling, cuttings, mud and water so as not to create a mud pit or disposal operation at the well site.

14-111 APPLICABILITY.

The regulations of the state department of license and regulations and the Texas Water Well Drillers Act V.T.C.A., Occupations Code ch. 1901, as existing or as may be amended and as they pertain to the construction of wells, shall be and are hereby incorporated into this article and must be strictly complied with.

14-112 DOMESTIC USE.

No well located within both the city limits and the city's certificate of convenience and necessity shall be used to supply water to a residence or business within the city limits or within the boundary of the city certificate of convenience and necessity. Such wells may only be used for irrigation at the property listed in the permit application as the location of the well.

14-113 FALSE STATEMENT OR BAD FAITH.

Any person who shall willfully make any false statement in order to obtain a permit shall be guilty of a misdemeanor and subject to the penalty provided herein. Bad faith or unreasonable delay in the performance of work under this article shall be deemed a sufficient reason for suspension of the permit of the well driller so offending and no further permit shall be issued until such act of bad faith or unreasonable delay has been corrected. Well drillers in violation of any ordinance governing contractor registration requirements may be suspended or have their registration revoked.

Customer Signature

Printed Name

Date

Office Use Only

Receive Date:	Permits / Requirements	Building Permit <input type="checkbox"/>	Pet License <input type="checkbox"/>	New Install <input type="checkbox"/>	Service ID #:	
DL #:		Home Transport <input type="checkbox"/>	Backflow <input type="checkbox"/>	CSI <input type="checkbox"/>	Route #:	
DOB:	Location	Pool <input type="checkbox"/>	Bare Lot <input type="checkbox"/>	Multi-Dwell <input type="checkbox"/>	Sequence #:	
Waste Method: Sewer <input type="checkbox"/> Septic <input type="checkbox"/>	Current	Well <input type="checkbox"/>	Irrigation <input type="checkbox"/>	Multi-Conn <input type="checkbox"/>	Jurisdiction:	ICL <input type="checkbox"/> OCL <input type="checkbox"/>
SARA Billing Cycle: Dec 20____ Feb 20____	Description:	Flood Zone <input type="checkbox"/>	Road Bore Necessary <input type="checkbox"/>		Connection Date:	
	Received By:				Read:	
	Inspected By:				Toter Deliver Date:	