

 ORIGINAL

**CITY OF ELMENDORF  
ORDINANCE NO 9-12-2013-1**

AN ORDINANCE ADOPTING THE CITY OF ELMENDORF ANNUAL  
BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013  
AND ENDING SEPTEMBER 30, 2014.

WHEREAS, the budget, appended here as Exhibit A, for the fiscal year beginning October 1, 2013 and ending September 30, 2014, was duly presented to the City Council by the Mayor and City Administrator. A public hearing was ordered by the City Council and public notice of said hearing was caused to be given by the City Council and said notice was published in the Wilson County News and said public hearing was held according to said notice: now therefore,

BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELMENDORF:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2013 and ending September 30, 2014 for the support of the general government of the City of Elmendorf, Texas, be fixed and determined for the said terms in accordance with expenditures shown in appended hereto as Exhibit A:

SECTION 2 That the budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014.

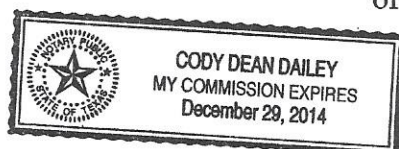
PASSED AND APPROVED this, the 12<sup>th</sup> day of September, 2013.

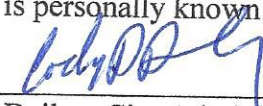
APPROVED:

  
Manuel Decena Jr., Mayor

State of Texas  
County of Bexar

Sworn to and subscribed before me this 12<sup>th</sup> day  
of September, 2013, by Manuel Decena Jr.  
who is personally known to me.



Attest:   
Cody D. Dailey, City Administrator

# City of Elmendorf

## PROPOSED BUDGET

### For Fiscal Year 2013-2014

This budget will raise more total property taxes than last year's budget by \$8,366.96 or 4.84%, and of that amount \$6,039.45 is tax revenue to be raised from new property added to the tax roll this year.

Please review the proposed budget and note any questions you might have. There will be a public hearing on the budget immediately before the regularly scheduled council meeting on September 12, 2013. The budget will be up for a vote during the regular council meeting that night.

#### Budget Total Overview by Department:

Admin Income: \$411,390.64

Admin Expense: \$401,541.20 +\$9,849.44

Police Income: \$205,445.20

Police Expense: \$205,445.20 \$0.00

Water Income: \$753,264.00

Water Expense: \$735,300.00 +\$17,964.00

Contingency Funds Available (Net Income): +\$27,813.44

Money reflected in the budget to be appropriated from the Admin department and water department to cover the PD shortfall.

City of Elmendorf  
**Profit & Loss Budget Overview**  
October 2013 through September 2014



	Oct '13 - Sep 14
<b>Income</b>	
310.001 · General Revenue	
310.00 · Income	
310.01 · Ad Valorem Tax	111,116.71
310.02 · Delinquent & P & I	12,756.00
310.03 · Debt Service Income (I & S)	57,357.61
310.04 · Crossing Guard	1,570.32
310.06 · Sales Tax	76,644.00
310.07 · Butterfield PID	11,100.00
310.08 · Butterfield PID - Penalty & Int	1,200.00
310.09 · Butterfield TIRZ #1 Income	2,000.00
<b>Total 310.00 · Income</b>	<b>273,744.64</b>
311.00 · Franchise Fees	
311.01 · CPS	24,000.00
311.02 · AT&T	1,000.00
311.03 · Cable	5,800.00
311.04 · Cable - PEG Fund	1,200.00
311.05 · Miscellaneous	2,400.00
<b>Total 311.00 · Franchise Fees</b>	<b>34,400.00</b>
312.00 · Other Income	
312.02 · Cemetery Plots	6,120.00
312.03 · Building Permits	13,782.00
312.05 · Platting/Zoning Fees	5,000.00
312.06 · Donations	120.00
312.07 · Other Income - Misc	2,600.00
312.08 · Grant-Loan Income	75,000.00
312.09 · Copier Usage Fee	384.00
312.12 · Pet License Fees	120.00
312.13 · Animal drop-off fees	120.00
<b>Total 312.00 · Other Income</b>	<b>103,246.00</b>
<b>Total 310.001 · General Revenue</b>	<b>411,390.64</b>
340.00 · Police Dept Revenue	
340.01 · Fines	55,000.00
340.02 · Warrant Fees	8,500.00
340.03 · State Fees	26,400.00
340.04 · Technology Fee	1,200.00
340.06 · Building Security	1,200.00
340.11 · Transfer from Water Account	77,990.00
340.12 · Transfer from Admin	35,155.20
<b>Total 340.00 · Police Dept Revenue</b>	<b>205,445.20</b>
360.00 · Water Dept Income	
360.01 · Water Sales	492,000.00
360.02 · Garbage	156,000.00
360.03 · Sewer Fees	13,272.00
360.04 · Late Fees	19,272.00
360.05 · Garbage Sales Tax	13,000.00
360.06 · Water Line/Meters	31,000.00
360.08 · Septic Permits	1,500.00
360.09 · Re-Connect	9,000.00
360.10 · Miscellaneous	1,200.00
360.11 · Utility Fee	11,640.00
360.13 · Returned Check Fee	1,000.00
360.15 · Duplicate Bill Fee	180.00
360.16 · Customer Service Inspection Fee	1,200.00
360.17 · Equipment Fee	1,500.00
360.18 · Extension - payment	1,500.00
<b>Total 360.00 · Water Dept Income</b>	<b>753,264.00</b>
<b>Total Income</b>	<b>1,370,099.84</b>



City of Elmendorf  
**Profit & Loss Budget Overview**  
October 2013 through September 2014

 ORIGINAL

	Oct '13 - Sep 14
Expense	
400.00 · General Fund	
405.00 · Administrative	
405.02 · City Administrator	72,000.00
405.03 · Admin Department Overtime	1,320.00
405.04 · Maintenance Salary	28,080.00
405.06 · Medicare/FICA	7,300.00
405.09 · Medical/Dental Ins	6,960.00
405.10 · Mileage/Food	120.00
405.11 · Other	120.00
405.12 · TMRS Contribution-Admin	960.00
405.13 · Pre-employment Screen-General	200.00
Total 405.00 · Administrative	117,060.00
410.00 · Contracted Services	
410.001 · City Attorney	
410.011 · City Attorney - General	
410.015 · City Atty - Gen. - Litigation	2,500.00
410.011 · City Attorney - General - Other	16,920.00
Total 410.011 · City Attorney - General	19,420.00
410.013 · City Atty - USDA Bldg Project	1,200.00
410.014 · City Atty - Butterfield TIF #1	4,000.00
Total 410.001 · City Attorney	24,620.00
410.02 · City Engineer	8,000.00
410.05 · Auditor/Financial	6,750.00
410.06 · Bexar Appraisal District	750.00
410.09 · Harmony Fire Dept	4,800.00
410.11 · Building Inspector	3,800.00
410.12 · Bexar Election Center	8,350.00
410.16 · Wilson County Appraisal Distric	60.00
410.17 · TIRZ/PID Consultant	4,000.00
Total 410.00 · Contracted Services	61,130.00
413.00 · Appropriated by Police Dept.	35,155.20
420.00 · Insurance	
420.01 · General	7,680.00
420.03 · TML Membership	540.00
Total 420.00 · Insurance	8,220.00
430.00 · Admin/Bldg Operations	
430.01 · Electricity	1,500.00
430.02 · Telephones/Walkies	2,300.00
430.04 · Repair/Security	500.00
430.05 · City Hall - Planning & Const.	75,000.00
430.06 · Cemetery Management	600.00
430.07 · Internet - Admin	600.00
Total 430.00 · Admin/Bldg Operations	80,500.00
440.00 · Admin/Operations	
440.01 · Office Supplies	2,000.00
440.02 · Postage/PO Box	1,200.00
440.03 · Office Equipment	1,200.00
440.04 · Equip/Repair Service	1,200.00
440.06 · Public Relations	480.00
440.08 · City Council supplies & ect.	60.00
440.09 · Computer Software	600.00
440.10 · Debt Service (Muni Building)	57,000.00
Total 440.00 · Admin/Operations	63,740.00

City of Elmendorf  
**Profit & Loss Budget Overview**  
October 2013 through September 2014

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	Oct '13 - Sep 14
450.00 · Miscellaneous	
450.01 · Legal Publications	960.00
450.02 · Tuition/Training	1,200.00
450.03 · Dues/Memberships	660.00
450.04 · Bank Fees	2,500.00
450.05 · National Nite Out	1,000.00
450.06 · Christmas in the Park Event	1,500.00
450.10 · Recording Fees	150.00
450.11 · Safety Deposit Box fee	60.00
450.13 · TIF Disbursements	1,600.00
450.15 · Classic Car Cruise Event	150.00
Total 450.00 · Miscellaneous	9,780.00
460.00 · City Vehicles	
460.01 · Tractor Repair	3,000.00
460.02 · Public Works/Repairs	120.00
460.03 · Fuel/Tires	1,000.00
460.04 · Animal Control	600.00
Total 460.00 · City Vehicles	4,720.00
470.00 · City Services	
470.01 · Street Lights	12,600.00
470.02 · Electricity-City Park	1,956.00
470.04 · Animal Care Services/Shelter	1,920.00
470.05 · Park Maintenance-Improvements	960.00
Total 470.00 · City Services	17,436.00
480.00 · Road Work	
480.01 · Material/Maintenance	3,200.00
480.03 · Signs (Street)	600.00
Total 480.00 · Road Work	3,800.00
Total 400.00 · General Fund	401,541.20
500.00 · 500.00 Police Dept Expenditures	
505.00 · Police Dept Staff	
505.01 · Police Chief	43,056.00
505.02 · Patrol Officer	59,259.20
505.04 · Payroll Tax	7,500.00
505.06 · HEALTH INS.	5,184.00
505.07 · TMRS Contribution-Police	708.00
505.08 · Police hourly Overtime	1,284.00
505.09 · Mileage/Expense Reimbursement	60.00
Total 505.00 · Police Dept Staff	117,051.20
510.00 · Police Dept Misc	
510.01 · Training/Dues	3,000.00
510.04 · Travel/Parking	600.00
510.06 · Uniform/Patch/Badge/Gear	2,800.00
Total 510.00 · Police Dept Misc	6,400.00
530.00 · Police Dept Building Cost	
530.01 · Telephone	5,124.00
530.02 · Electricity	1,008.00
530.04 · Security	400.00
530.07 · Internet - Police	1,200.00
Total 530.00 · Police Dept Building Cost	7,732.00
540.00 · Police Dept Supplies	
540.01 · Postage	900.00
540.02 · Office Supplies	900.00
Total 540.00 · Police Dept Supplies	1,800.00

City of Elmdorf  
**Profit & Loss Budget Overview**  
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	Oct '13 - Sep 14
550.00 · Police Equip/Serv/Repair	
550.01 · Equipment & Service	2,000.00
550.03 · Communication/Radio	3,740.00
550.04 · Office Equip/Software	1,200.00
550.05 · Police/Court Computer Software	1,500.00
Total 550.00 · Police Equip/Serv/Repair	8,440.00
560.00 · Police Dept Vehicle Cost	
560.04 · Vehicle Repair	5,000.00
560.05 · Fuel/Oil	12,438.00
560.06 · Tires	600.00
Total 560.00 · Police Dept Vehicle Cost	18,038.00
570.00 · Police Contract Services	
570.03 · Judge	3,600.00
570.04 · Prosecutor	3,720.00
570.05 · State Comptroller (Fees)	28,800.00
570.12 · Warrant Service	1,200.00
Total 570.00 · Police Contract Services	37,320.00
590.00 · Title for 590 Series	
590.01 · General Insurance	7,680.00
590.03 · Omni Base	984.00
Total 590.00 · Title for 590 Series	8,664.00
Total 500.00 · 500.00 Police Dept Expenditures	205,445.20
700.00 · Water Dept Expenditures	
710.00 · Staff	
710.02 · Water Salaries	142,626.00
710.04 · Water Salary Overtime	9,600.00
710.07 · Health/Dental Ins.	12,600.00
710.08 · Medicare/FICA	10,400.00
710.09 · Training	1,000.00
710.10 · Mileage	7,500.00
710.11 · Pre-Employment Screen	200.00
710.12 · Other	200.00
710.14 · TMRS Contribution-Water	1,200.00
710.15 · Auditor/Financial	6,750.00
710.18 · Pre-employment Screening	200.00
710.19 · Uniforms	1,200.00
Total 710.00 · Staff	193,476.00
713.00 · Transfer to General Account	77,990.00
720.00 · Office Expense	
720.01 · Supplies	8,000.00
720.02 · Equipment	1,000.00
720.03 · Postage	5,160.00
720.04 · Refunds	600.00
720.06 · Over/Short	24.00
720.08 · Bank Charges	480.00
720.09 · Advertising	480.00
720.10 · CC Settlement Fees	3,120.00
720.12 · Other Software	200.00
Total 720.00 · Office Expense	19,064.00

City of Elmendorf  
**Profit & Loss Budget Overview**  
October 2013 through September 2014

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	Oct '13 - Sep 14
730.00 · Contract/Fees	
730.01 · SAWS	260,400.00
730.03 · TCEQ	2,300.00
730.04 · Backflow Test	1,200.00
730.06 · Garbage Service	103,200.00
730.07 · State Comptroller Tax	11,040.00
730.08 · Septic Inspections	2,400.00
730.11 · SARA (Sewer)	13,800.00
730.12 · TML General Ins.	7,680.00
730.14 · Water Samples	1,200.00
730.16 · RVS/CUSI Software	2,500.00
730.19 · Sub-Contractors	2,600.00
730.21 · Regional Water Alliance	200.00
Total 730.00 · Contract/Fees	408,520.00
740.00 · Building Expense	
740.01 · Electricity	1,440.00
740.02 · Security	250.00
740.04 · Telephone	4,440.00
740.06 · Internet - Water	900.00
Total 740.00 · Building Expense	7,030.00
750.00 · Operation Expense	
750.01 · Electricity (Wells)	500.00
750.03 · Infrastructure Repair	600.00
750.08 · Pipes and Materials	15,000.00
Total 750.00 · Operation Expense	16,100.00
760.00 · Water Dept Vehicles	
760.01 · Repair/Maintenance	3,840.00
760.02 · Fuel/Oil/Tires	7,680.00
760.05 · Interest on Vehicles/Equipment	1,600.00
Total 760.00 · Water Dept Vehicles	13,120.00
Total 700.00 · Water Dept Expenditures	735,300.00
Total Expense	1,342,286.40
Net Income	27,813.44