

CITY OF ELMENDORF
ORDINANCE NO 9-15-2022-1

AN ORDINANCE ADOPTING THE CITY OF ELMENDORF ANNUAL
BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND
ENDING SEPTEMBER 30, 2023.

WHEREAS, the budget, appended here as Exhibit A, for the fiscal year beginning October 1, 2022 and ending September 30, 2023, was duly presented to the City Council by the Mayor and City Administrator. A public hearing was ordered by the City Council and public notice of said hearing was caused to be given by the City Council and said notice was published in the Wilson County News and said public hearing was held according to said notice: now therefore,

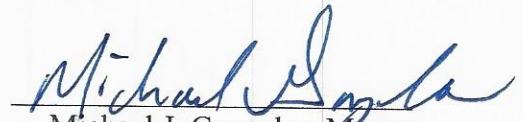
BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELMENDORF:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2022 and ending September 30, 2023 for the support of the general government of the City of Elmendorf, Texas, be fixed and determined for the said terms in accordance with expenditures shown in appended hereto as Exhibit A:

SECTION 2 That the budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

PASSED AND APPROVED this, the 15th day of September, 2022.

APPROVED:


Michael J. Gonzales, Mayor



State of Texas
County of Bexar

Sworn to and subscribed before me this 15th day
of September, 2022, by Michael J. Gonzales
who is personally known to me.

Attest: 
Roxanne DeLeon, City Secretary

CITY SEAL

City of Elmendorf
Fiscal Year 2022-2023
Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$84,800.00, which is a 13.67 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll is \$49,042.02.

City of Elmendorf
Profit & Loss Budget Overview
 October 2022 through September 2023



	Oct '22 - Sep 23
Income	
310.001 · General Revenue	
310.00 · Income	
310.01 · Ad Valorem Tax	550,000.00
310.02 · Delinquent & P & I	20,000.00
310.03 · Debt Service Income (I & S)	135,000.00
310.04 · Crossing Guard	1,900.00
310.06 · Sales Tax	235,000.00
310.07 · Butterfield PID	18,000.00
310.09 · Butterfield TIRZ #1 Income	3,600.00
310.11 · Texas Lottery Commission	0.00
310.12 · Hickory Ridge - PID	0.00
310.13 · Hickory Ridge - TIRZ #3	0.00
Total 310.00 · Income	963,500.00
311.00 · Franchise Fees	
311.01 · CPS	90,000.00
311.02 · AT&T	800.00
311.03 · Cable	10,000.00
311.04 · Cable - PEG Fund	1,900.00
311.05 · Miscellaneous	1,200.00
Total 311.00 · Franchise Fees	103,900.00
312.00 · Other Income	
312.02 · Cemetery Plots	3,000.00
312.03 · Building Permits	100,000.00
312.04 · Interest Earned - General	2,400.00
312.05 · Platting/Zoning Fees	15,000.00
312.06 · Donations	300.00
312.07 · Other Income - Misc	23,000.00
312.09 · Copier Usage Fee	600.00
312.12 · Pet License Fees	60.00
312.13 · Animal drop-off fees	1,200.00
312.14 · Notary Service	1,200.00
312.15 · Brush Dump	900.00
312.17 · Pavillion Rental Fee	600.00
312.19 · Trans from Infrastructure Acct.	64,000.00
312.21 · CLFRF Funds through TDEM - 2021	266,370.00
312.23 · Parking fees - General Asphalt	1,800.00
312.24 · Ret. Earning xfer for AJRP 380	0.00
Total 312.00 · Other Income	480,430.00
Total 310.001 · General Revenue	1,547,830.00
340.00 · Police Dept Revenue	
340.01 · Fines	210,000.00
340.02 · Warrant Fees	20,000.00
340.03 · State Fees	130,000.00
340.04 · Technology Fee (CTF)	5,000.00
340.06 · Building Security (MCBS)	5,600.00
340.07 · State Training	750.00
340.09 · Other	300.00
340.14 · Towing Fees & Income	40,000.00
340.16 · Collection Fee-LGB&S (COLAGY)	16,000.00
340.17 · Juvenile Case Manager Fund	4,200.00
340.18 · Credit Card Processing Fee	7,600.00
340.19 · Personal Property Fee	600.00
Total 340.00 · Police Dept Revenue	440,050.00

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Accrual Basis

City of Elmendorf
Profit & Loss Budget Overview
 October 2022 through September 2023

	Oct '22 - Sep 23
360.00 · Water Dept Income	
360.01 · Water Sales	1,500,000.00
360.02 · Garbage	260,000.00
360.03 · Sewer Fees	126,000.00
360.04 · Late Fees	46,000.00
360.05 · Garbage Sales Tax	21,000.00
360.06 · Water Line/Meters	90,000.00
360.08 · Septic Permits	1,200.00
360.09 · Re-Connect	12,000.00
360.10 · Miscellaneous	2,000.00
360.11 · Utility Fee	24,000.00
360.13 · Returned Check Fee	300.00
360.15 · Duplicate Bill Fee	400.00
360.16 · Customer Service Inspection Fee	4,200.00
360.17 · Equipment Fee	1,200.00
360.18 · Extension - payment	2,800.00
360.20 · Water Acquisition Fee	13,500.00
360.21 · Interest Earned - Water	1,200.00
360.23 · Loan Income-TWDB-Water Project	115,400.00
360.25 · Water Impact Fees	140,000.00
360.26 · Sewer Connection	120,000.00
360.28 · Transfer CO2021 ret. earnings	311,200.00
Total 360.00 · Water Dept Income	2,792,400.00
Total Income	4,780,280.00
Gross Profit	4,780,280.00
Expense	
400.00 · General Fund	
405.00 · Administrative	
405.03 · Admin Department Overtime	6,000.00
405.04 · Admin Salaries	241,000.00
405.06 · Medicare/FICA	70,000.00
405.09 · Medical/Dental Ins	36,000.00
405.10 · Mileage/Food	900.00
405.11 · Other	900.00
405.12 · TMRS Contribution-Admin	3,600.00
405.13 · Pre-employment Screen-General	600.00
Total 405.00 · Administrative	359,000.00
410.00 · Contracted Services	
410.001 · City Attorney	
410.011 · City Attorney - General	
410.015 · City Atty - Gen. - Litigation	37,000.00
410.011 · City Attorney - General - Other	1,200.00
Total 410.011 · City Attorney - General	38,200.00
Total 410.001 · City Attorney	38,200.00
410.02 · City Engineer	10,000.00
410.04 · Computer Consultants	3,500.00
410.05 · Auditor/Financial	14,000.00
410.06 · Bexar Appraisal District	2,800.00
410.11 · Building Inspector	35,000.00
410.12 · Bexar Election Center	1,200.00
410.16 · Wilson County Appraisal Distric	120.00
410.17 · Butterfield TIRZ/PID Consultant	5,000.00
410.18 · 380-Alamo Junction	36,000.00
410.19 · 380-Halliburton	0.00
410.20 · Managed Network - Admin	4,200.00
410.21 · MuniCode Fees	2,000.00

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Accrual Basis

City of Elmendorf
Profit & Loss Budget Overview
 October 2022 through September 2023



	Oct '22 - Sep 23
410.22 · Website Development-Maintenance	1,200.00
410.23 · Flood Signal Maintenance	2,500.00
Total 410.00 · Contracted Services	155,720.00
420.00 · Insurance	
420.01 · General	20,000.00
420.03 · TML Membership	900.00
Total 420.00 · Insurance	20,900.00
430.00 · Admin/Bldg Operations	
430.01 · Electricity	3,200.00
430.02 · Telephones/Walkies	4,800.00
430.04 · Repair/Security	15,000.00
430.06 · Cemetery Management	2,000.00
430.07 · Internet - Admin	6,000.00
Total 430.00 · Admin/Bldg Operations	31,000.00
440.00 · Admin/Operations	
440.01 · Office Supplies	6,000.00
440.02 · Postage/PO Box	2,000.00
440.03 · Office Equipment	1,500.00
440.04 · Equip/Repair Service	600.00
440.06 · Public Relations	900.00
440.08 · City Council supplies & ect.	300.00
440.09 · Computer Software	1,400.00
440.10 · Debt Service (Muni Building)	58,000.00
440.12 · CLFRF Expenditures	266,370.00
Total 440.00 · Admin/Operations	337,070.00
450.00 · Miscellaneous	
450.01 · Legal Publications	3,600.00
450.02 · Tuition/Training	2,800.00
450.03 · Dues/Memberships	1,200.00
450.04 · Bank Fees	2,600.00
450.05 · National Nite Out	6,000.00
450.06 · Christmas in the Park Event	14,000.00
450.07 · Credit Card Fees	900.00
450.10 · Recording Fees	1,200.00
450.11 · Safety Deposit Box fee	120.00
450.13 · TIF Disbursements	34,000.00
450.17 · Movie in the park	2,400.00
450.19 · TIRZ 3 - Expense & Disbursement	300.00
Total 450.00 · Miscellaneous	69,120.00
460.00 · City Vehicles	
460.01 · Tractor Repair	3,000.00
460.02 · Public Works/Repairs	5,000.00
460.03 · Fuel/Tires	1,200.00
Total 460.00 · City Vehicles	9,200.00
470.00 · City Services	
470.01 · Street Lights	20,000.00
470.02 · Electricity-City Park	3,000.00
470.04 · Electricity - 8420 FM 327	1,200.00
470.05 · Animal Care Services/Shelter	3,000.00
470.06 · Park Maintenance-Improvements	6,000.00
Total 470.00 · City Services	33,200.00

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Accrual Basis

City of Elmendorf
Profit & Loss Budget Overview
 October 2022 through September 2023



	Oct '22 - Sep 23
480.00 · Road Work	
480.01 · Material/Maintenance	128,000.00
480.02 · Equip/Repair Service	3,000.00
480.03 · Signs (Street)	1,600.00
Total 480.00 · Road Work	132,600.00
490.00 · Library	
490.01 · Electricity	3,000.00
490.03 · Internet/Telephone	5,000.00
490.05 · Building Repairs	1,200.00
Total 490.00 · Library	9,200.00
Total 400.00 · General Fund	1,157,010.00
500.00 · 500.00 Police Dept Expenditures	
505.00 · Police Dept Staff	
505.02 · PD Salaries	393,000.00
505.06 · HEALTH INS.	50,000.00
505.07 · TMRS Contribution-Police	4,800.00
505.08 · Police hourly Overtime	8,000.00
505.09 · Mileage/Expense Reimbursement	1,600.00
Total 505.00 · Police Dept Staff	457,400.00
510.00 · Police Dept Misc	
510.01 · Training/Dues	3,000.00
510.05 · Recruitment Testing	600.00
510.06 · Uniform/Patch/Badge/Gear	4,000.00
510.07 · Crimestoppers Reward	1,200.00
510.08 · Background check contract fees	300.00
510.09 · Evidence Room Consultant/Admin	300.00
Total 510.00 · Police Dept Misc	9,400.00
530.00 · Police Dept Building Cost	
530.01 · Telephone	5,000.00
530.02 · Electricity	3,000.00
530.04 · Security	600.00
530.07 · Internet - Police	6,000.00
530.08 · Managed Network - Police	3,600.00
Total 530.00 · Police Dept Building Cost	18,200.00
540.00 · Police Dept Supplies	
540.01 · Postage	2,200.00
540.02 · Office Supplies	5,000.00
Total 540.00 · Police Dept Supplies	7,200.00
550.00 · Police Equip/Serv/Repair	
550.01 · Equipment & Service	20,000.00
550.03 · Communication/Radio	5,400.00
550.04 · Office Equip/Software	2,500.00
550.05 · Police/Court Computer Software	10,000.00
550.06 · CreditCard Settlement Fee-Court	5,000.00
550.07 · Peacemaker Lease for computers	14,000.00
Total 550.00 · Police Equip/Serv/Repair	56,900.00
560.00 · Police Dept Vehicle Cost	
560.04 · Vehicle Repair	9,000.00
560.05 · Fuel/Oil	33,000.00
560.06 · Tires	4,400.00
Total 560.00 · Police Dept Vehicle Cost	46,400.00

City of Elmendorf
Profit & Loss Budget Overview
 October 2022 through September 2023



	Oct '22 - Sep 23
570.00 · Police Contract Services	
570.03 · Judge	6,000.00
570.04 · Prosecutor	19,000.00
570.05 · State Comptroller (Fees)	134,000.00
570.12 · Warrant Service	1,600.00
570.14 · Warrant Debt Collection-LGBS	20,000.00
570.15 · Jury Service Fees	600.00
Total 570.00 · Police Contract Services	181,200.00
580.00 · Title for 580	
580.02 · Jail Fees	600.00
580.04 · Crime Lab	6,000.00
Total 580.00 · Title for 580	6,600.00
590.00 · Title for 590 Series	
590.01 · General Insurance	20,000.00
590.03 · Omni Base	2,600.00
Total 590.00 · Title for 590 Series	22,600.00
Total 500.00 · 500.00 Police Dept Expenditures	805,900.00
700.00 · Water Dept Expenditures	
710.00 · Staff	
710.02 · Water Salaries	342,000.00
710.04 · Water Salary Overtime	10,000.00
710.07 · Health/Dental Ins.	36,000.00
710.09 · Training	3,600.00
710.10 · Mileage	1,200.00
710.11 · Pre-Employment Screen	300.00
710.14 · TMRS Contribution-Water	4,000.00
710.15 · Auditor/Financial	14,000.00
710.19 · Uniforms	2,600.00
Total 710.00 · Staff	413,700.00
720.00 · Office Expense	
720.01 · Supplies	18,000.00
720.02 · Equipment	5,000.00
720.03 · Postage	9,000.00
720.04 · Refunds	3,800.00
720.06 · Over/Short	120.00
720.08 · Bank Charges	300.00
720.09 · Advertising	600.00
720.10 · CC Settlement Fees	19,000.00
720.12 · Other Software	4,000.00
Total 720.00 · Office Expense	59,820.00
730.00 · Contract/Fees	
730.01 · SAWS	680,000.00
730.03 · TCEQ	8,000.00
730.04 · Backflow Test	5,600.00
730.05 · Engineer	5,000.00
730.06 · Garbage Service	165,000.00
730.07 · State Comptroller Tax	22,000.00
730.08 · Septic Inspections	900.00
730.09 · Septic State Fees	300.00
730.10 · Collection Fees	300.00
730.12 · TML General Ins.	20,000.00
730.13 · Water Consultant	25,000.00
730.14 · Water Samples	6,000.00
730.16 · RVS/CUSI Software	4,200.00
730.19 · Sub-Contractors	200.00
730.21 · Regional Water Alliance	300.00
730.22 · Utility Memberships	600.00
730.27 · TWDB-Water Project Construction	115,400.00

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Accrual Basis

City of Elmendorf
Profit & Loss Budget Overview
 October 2022 through September 2023



	Oct '22 - Sep 23
730.28 · CO-2021 - Water Project Const.	311,200.00
730.30 · GIS Mapping Contract	16,000.00
Total 730.00 · Contract/Fees	1,386,000.00
740.00 · Building Expense	
740.01 · Electricity	2,800.00
740.02 · Security	400.00
740.04 · Telephone	6,000.00
740.06 · Internet - Water	6,000.00
740.07 · Managed Network - Water	3,600.00
Total 740.00 · Building Expense	18,800.00
750.00 · Operation Expense	
750.01 · Electricity Wells/Tanks	12,000.00
750.07 · Miscellaneous	600.00
750.08 · Pipes and Materials	50,000.00
750.09 · Generator Maintenance Contract	14,000.00
750.10 · Chlorine Expense	15,000.00
750.11 · Safety Equipment	1,200.00
Total 750.00 · Operation Expense	92,800.00
760.00 · Water Dept Vehicles	
760.01 · Repair/Maintenance	3,000.00
760.02 · Fuel/Oil/Tires	20,000.00
760.03 · Vehicle Reg	150.00
760.06 · Equipment Rental	1,200.00
Total 760.00 · Water Dept Vehicles	24,350.00
780.00 · Wastewater Expenses	
780.01 · Electricity (Cassiano WW Plant)	18,000.00
780.02 · WW-Internet/Air card service	1,200.00
780.03 · Wastewater Sample Testing	9,000.00
780.04 · Wastewater - Supplies	2,000.00
780.05 · WW - Facility/Building Repair	20,000.00
780.06 · WW - Contract Operator	40,000.00
780.07 · WW - Sludge Haul	10,000.00
Total 780.00 · Wastewater Expenses	100,200.00
Total 700.00 · Water Dept Expenditures	2,095,670.00
800.00 · Butterfield PID Expenditures	
810.00 · Butterfield - PID Disbursement	18,000.00
Total 800.00 · Butterfield PID Expenditures	18,000.00
850.00 · Hickory Ridge - PID Expenditure	
870.00 · Hickory Ridge-PID Admin Expense	600.00
Total 850.00 · Hickory Ridge - PID Expenditure	600.00
900.00 · Hickory Ridge-TIRZ Expenditure	
910.00 · Hickory Ridge-TIRZ Disbursement	600.00
920.00 · Hickory Ridge-TRZ Admin Expense	600.00
Total 900.00 · Hickory Ridge-TIRZ Expenditure	1,200.00
Total Expense	4,078,380.00
Net Income	701,900.00

2022-2023
City of Elmendorf
Capital Acquisitions Budget

Administration

Police Department

- 1) Chevy Tahoe - \$33,750.00 (holdover from prior year)
- 2) Equipment for Police Vehicles – \$25,200.00 (holdover from prior year)

Water Department

- 1) Chevy Colorado Work Truck - \$29,000.00

Total Fixed Asset, Capital Acquisitions: \$29,000.00

CLFRF Expenditures

- 1) Coating interior WW plant - \$126,000.00
- 2) Coating exterior WW plant – \$83,000.00 (additive alternate – to be eliminated if funding does not allow)
- 3) Install concrete pad and shelved RAS pump including all electrical - \$47,810.56
- 4) Electrical Raceway repair and upgrade - \$3000.00
- 5) Wet well pump replacement - \$29,302.96
- 6) Valve replacement – Lift station and Plant – \$2,986.31 – (in-house install)