

**Written Minutes for the
Planning & Zoning Meeting
Held on July 20, 2023
6:30 PM
Elmendorf City Hall
8304 FM 327
Elmendorf, Texas 78112**

At any time during the Planning and Zoning Meeting, the Commission may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security).

I. The Commission will convene for a Planning & Zoning Meeting at the Elmendorf City Hall at 6:30 pm July 20, 2023.

Call to Order			
	The meeting is called to order at	6:38 PM	by Commissioner Laura Wright-Wallace.
Pledge of Allegiance			
Roll Call			
Commissioner Place 1	Michael Hyatt		Present
Commissioner Place 2	David Page		Present
Commissioner Place 3	Emilia Kirtner		Present
Commissioner Place 4	Tracy Riojas		Absent
Commissioner Place 5	Laura Wright-Wallace		Present

Also, present City Administrator Cody Dailey, City Secretary Roxanne De Leon, City Attorney Mike Guevara, Water Supervisor Shawn Cooper, Councilmember George Dziuk, Councilmember Hipolito Maldonado, and Officer Eduardo Corona.

Citizens Participation

No citizens for participation.

II. General Business

1. Adoption and approval of the Planning and Zoning meeting minutes from April 20, 2023.

Commissioner Kirtner motions to approve meeting minutes from April 20, 2023. Commissioner Hyatt seconds and a vote is called.

Yay	Nay	Abstain
Commissioner Hyatt		
Commissioner Page		
Commissioner Kirtner		
Commissioner Wright-Wallace		

The motion to approve meeting minutes from April 20, 2023 is passed on a unanimous vote with four (4) commissioners in favor.

2. Discuss and possible action regarding a request by Fernando Cesar Coral-Medina to amend the zoning classification of a property located in the Single-Family Residential District (R-1) to a Heavy Commercial District (C-3). The legal description is: 14890 Adkins-Elmendorf Road in the City of Elmendorf, Texas (Property ID# 159637).

Commissioner Wright-Wallace makes note that the City Secretary advised her the referenced property is actually in a General Commercial District (C-2). Josue said he's doing small automotive repairs and selling about four cars a year at the property. No major repairs are being conducted. City Attorney Mike Guevara says approving this amendment would allow outside storage.

Commissioner Hyatt motions to the request by Fernando Cesar Coral-Medina to amend the zoning classification of a property located in the General Commercial District (C-2) to a Heavy Commercial District (C-3). The legal description is: 14890 Adkins-Elmendorf Road in the City of Elmendorf, Texas (Property ID# 159637). Commissioner Page seconds and a vote is called.

Yay	Nay	Abstain
Commissioner Hyatt		
Commissioner Page		
Commissioner Kirtner		
Commissioner Wright-Wallace		

The motion to approve the zoning classification of property 14890 Adkins-Elmendorf Road (Property ID# 159637) to a Heavy Commercial District (C-3) is passed on a unanimous vote with all (4) commissioners in favor.

3. Discuss and possible action regarding a request by Elmendorf Land Partnership, LP to amend the zoning classification of properties located in the Single-Family Residential District (R1) to a Planned Development District (PDD). The legal descriptions are as follows: Loop 1604 E (Property ID# 1247052), US Hwy 181 (Property ID# 1247053), and 16001 US Hwy 181 (Property ID# 1366434) in the City of Elmendorf, Bexar County, Texas.

Commissioner Hyatt motions to approve the request by Elmendorf Land Partnership, LP to amend the zoning classification of properties located in the Single-Family Residential District (R1) to a Planned Development District (PDD). The legal descriptions are as follows: Loop 1604 E (Property ID# 1247052), US Hwy 181 (Property ID# 1247053), and 16001 US Hwy 181 (Property ID# 1366434) in the City of Elmendorf, Bexar County, Texas. Commissioner Kirtner seconds and a vote is called.

Yay	Nay	Abstain
Commissioner Hyatt		
Commissioner Page		
Commissioner Kirtner		
Commissioner Wright-Wallace		

The motion to approve the request by Elmendorf Land Partnership, LP to amend the zoning classification of properties located in the Single-Family Residential District (R1) to a Planned Development District (PDD). The legal descriptions are as follows: Loop 1604 E (Property ID# 1247052), US Hwy 181 (Property ID# 1247053), and 16001 US Hwy 181 (Property ID# 1366434) in the City of Elmendorf, Bexar County, Texas is passed on a unanimous vote with all four (4) councilmembers in favor.

III. Adjournment

Commissioner Page motions to adjourn the Planning and Zoning meeting. Commissioner Kirtner seconds and a vote is called.

Yay	Nay	Abstain
Commissioner Hyatt		
Commissioner Page		
Commissioner Kirtner		
Commissioner Wright-Wallace		

The motion to adjourn the Planning and Zoning meeting is passed on a unanimous vote with all four (4) commissioners in favor.

Planning & Zoning Meeting is adjourned at:

6:54 PM

The minutes were passed and approved on:

October 19, 2023

Attest:


Commissioner


City Secretary Roxanne De Leon

