

**Written Minutes for the
Special City Council Meeting
Held on August 29, 2023
6:00 PM
Elmendorf City Hall
8304 FM 327
Elmendorf, TX 78112**

At any time during the City Council Meeting, the City Council may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security).

I. City Council will convene for a Special Meeting at the Elmendorf City Hall at 6:00 pm August 29, 2023.

Call to Order			
	The meeting is called to order at	6:00 PM	by Mayor Michael J. Gonzales.
Pledge of Allegiance			
Invocation			
Roll Call			
Mayor	Michael J. Gonzales		Present
Councilmember Place 1	Hipolito "Polo" Maldonado		Present
Councilmember Place 2	Tommy Hicks		Present
Councilmember Place 3	George Dziuk		Present
Councilmember Place 4	Manuel Decena		Absent
Councilmember Place 5	Linda Pena Ortiz		Present

Also, present City Administrator Cody Dailey, City Secretary Roxanne De Leon, Chief Marco Pena, and Water Supervisor Shawn Cooper. Chaplain David Kirk arrived at 6:50 pm.

Citizens Participation

No citizens for participation.

II. General Business

1. Conduct and discuss a budget workshop for fiscal year 2023-2024.

Councilmember Maldonado says around two meetings ago, he asked about the infrastructure fund. Mr. Dailey states it was discontinued while Councilmember Maldonado was still on council. It was during the big shut down from COVID when Halliburton had closed. The sales tax revenue stream dried up. The city had a hiring freeze and there were no salary increases that year. There is currently \$91,800.00 in the Texpool infrastructure account. Councilmember Maldonado would like to look into starting a type of assistance program for people that need help with their properties. There is a home located on Elmendorf-LaVernia in disrepair. Investigating how to start a program like that may take some time. We can explore through the year and make budget amendments if necessary.

Councilmember Hicks asks about investments. Mr. Dailey states the total balance is \$1.7 million. Councilmember Hicks would like to consider buying down some debt by paying down the City Hall building or the animal control facility. Mr. Dailey agrees that there is value to that but we should have some reserves.

Councilmember Dziuk confirmed the SCADA repair budget is not only for repairs but also for the monthly dues. It is a \$14,000 budget in case there is need of repair but Mr. Dailey doesn't expect to use that much. Councilmember Dziuk says not to skip on the training budget. Mr. Dailey says all departments are actively training. David Battiest and Toby Garcia are gearing up for water and wastewater licenses, David Flores is studying for his Level II for Municipal Court Clerk, and City Secretary Roxanne De Leon is maintaining her Texas Registered Municipal Clerk certification. Councilmember Maldonado mentions he likes to go to the Texas Municipal League conferences.

Mr. Dailey goes over the capital acquisitions budget. Police Chief Marco Pena requests a Ford Responder F150 for \$51,700.00 with equipment at \$18,000.00. The general fund to include a chip seal project of Old Elmendorf at \$250,000.00 and the purchase of a John Deere zero turn mower at \$13,500.00. A generator for the building is an option that has been suggested. Mayor Gonzales said to bring back costs for a generator back to City Council. A small tractor was also suggested but Water Supervisor Shawn Cooper is not sure if that is needed just yet. There is currently a good price on a Kubota front end bucket for \$20,000.00 that City Council would like to include.

City Administrator Cody Dailey asks what council would like to consider for the water rates. He cautions against lowering the water rates if the City Council wants to pursue a reverse osmosis project. Water rates will be reviewed next year. Mr. Dailey says the wastewater puts the city in the red due to many repairs. When lowering water rates, then we can consider increasing wastewater rates. Councilmember Maldonado states the whole point of getting the water tower was to have the city's own source of water to make their own rates. Councilmembers Ortiz and Dziuk would like to leave the rates as they are for now. Mayor Gonzales agrees. Councilmember Hicks says it would be good to wait at least a year from when the water tower began operation. Mayor Gonzales requests creating another line item for TCEQ violations if they so happen. Shawn Cooper requests bumping up the pipes and material budget from \$45,000 to \$50,000 due to the high costs of some recent repairs that may be expected again in the future. Mayor Gonzales increases the budget to \$55,000.

Councilmember Maldonado requests leveling that area between the animal control facility and City Hall.

III. Adjournment

Councilmember Ortiz motions to adjourn the Special City Council Meeting. Councilmember Hicks seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Maldonado		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Ortiz		

The motion to adjourn the Special City Council Meeting passed on a unanimous vote with all four (4) councilmembers in favor.

Special City Council Meeting is adjourned at:

7:44 PM

The minutes were passed and approved on:

September 21, 2023



Mayor Michael Gonzales



Attest: City Secretary Roxanne De Leon

