

**Written Minutes for the
Regular City Council Meeting
Held December 21, 2023
7:00 PM
Elmendorf City Hall
8304 FM 327
Elmendorf, TX 78112**

At any time during the City Council Meeting, the City Council may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security).

I. City Council will convene for a Regular Meeting at the Elmendorf City Hall at 7:00 pm December 21, 2023.

Call to Order			
	The meeting is called to order at	7:00 PM	by Mayor Mike Gonzales.
Pledge of Allegiance			
Invocation			by Chaplain James Stirnemann.
Roll Call			
Mayor	Michael J. Gonzales		Present
Councilmember Place 1	Hipolito "Polo" Maldonado		Present
Councilmember Place 2	Tommy Hicks		Present
Councilmember Place 3	George Dziuk		Present
Councilmember Place 4	Manuel Decena		Present
Councilmember Place 5	Linda Pena Ortiz		Present

Also, present City Administrator Cody Dailey, City Attorney Mike Guevara, City Secretary Roxanne De Leon, City Engineer Garry Montgomery, Court Clerk David Flores, Code Compliance Clerk Janie Cantu, Water Supervisor Shawn Cooper, Chaplain James Stirnemann, and Officer Leroy Wilkins.

Citizens Participation

No comments.

II. Mayor and City Council Comments

Councilmember Maldonado	Wishes everyone a Merry Christmas and a happy new year.
Councilmember Hicks	Was really impressed with the Christmas Parade. It was the biggest turnout and the best one he's seen in twenty-five years. City Secretary said there were 1,440 plates handed out but that did not account for the actual turnout.
Councilmember Dziuk	Congratulations to the staff on the Christmas Parade. Wishes everyone a Merry Christmas.
Councilmember Decena	Appreciates the staff for the Christmas Parade. Wishes everyone to be safe and have fun during the holidays.
Councilmember Ortiz	The parade was very good. Thanks to City Secretary Roxanne De Leon and the staff. The people enjoyed it. The turnout gets bigger every year.
Mayor Gonzales	Wishes everyone a Merry Christmas and a happy new

year. Take care of each and be safe.

III. General Business – Consent Agenda

1. Adoption and approval of the city council minutes from November 16, 2023.
2. Approval of the previous month's bills paid and financial reports.
3. Approval of Resolution number 12-21-2023-1R, establishing a policy for the appointment of members to City boards by the City Council.
4. Appoint the following individuals to the Citizens Complaint Review Board (CCRB) for a 1-year term: Michael Hyatt (Citizen), Minnie Slaughter (Citizen), Laura Wright-Wallace (Citizen), Linda Pena Ortiz (Council Representative), Roxanne De Leon (Staff Representative), Officer Christian Pena (PD Representative), Officer Eduardo Corona (Alternate Officer), and Emilia Kirtner (Alternate Citizen).
5. Appoint members of the Planning and Zoning Commission for a 2-year term as follows: Place #1 – Michael Hyatt, Place #2 – David Page, Place #3 – Emilia Kirtner, Place #4 – Matthew Hyatt and Place #5 – Laura Wright-Wallace.
6. Appoint members of the Elmendorf Economic Development Corporation for a 2-year term as follows: Cody Dailey (Place 1), Manuel Decena (Place 2), Tommy Hicks (Place 3), Elsa Martinez (Place 4), Laura Wright-Wallace (Place 5), Minnie Slaughter (Place 6) and Michael Hyatt (Place 7).
7. Appoint members of the Tax Increment Reinvestment Zone #3 Board of Directors for a 2-year term as follows: Emilia Kirtner (Place 1), Minnie Slaughter (Place 2), Laura Wright-Wallace (Place 3), Matthew Hyatt (Place 4) and David Page (Place 5).
8. Appoint members of the Tax Increment Reinvestment Zone #1 Board of Directors for a 2-year term as follows: Matthew Hyatt (Place 1), Minnie Slaughter (Place 2), Amanda Knutsen (Place 3), Michael Hyatt (Place 4), Emilia Kirtner (Place 5), David Page (Place 6), and Shaena Cannon (Place 7 – SARA Representative).
9. Appoint members of the Tax Increment Reinvestment Zone #4 Board of Directors for a 2-year term as follows: City Mayor (Place 1), City Councilmember Place 1 (Place 2), City Councilmember Place 2 (Place 3), City Councilmember Place 3 (Place 4), City Councilmember Place 4 (Place 5) and City Councilmember Place 5 (Place 6).

Councilmember Hicks motions to approve the all the General Business – Consent Agenda items. Councilmember Maldonado seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Maldonado		
Councilmember Hicks		
Councilmember Dziuk		
		Councilmember Decena
Councilmember Ortiz		

The motion to approve all the General Business – Consent Agenda items is passed on a majority vote with four (4) councilmembers in favor and one (1) abstained. Councilmember Decena abstained from the item #1, regarding the city council minutes since he didn't attend that meeting.

Citizen comments – Deborah Ramirez received a code violation letter for her property because she has a storage container in a residential district. This isn't the only violation letter she has received before and feels she is being targeted. Mayor Gonzales assures her that her property is not the only one that has received letters and the code compliance position is actually something he started because he wanted the city to clean up. There is a report he receives every month of all the addresses with violations. Ms.

Ramirez would like to request that information. City Council wishes to bring this subject back for discussion at next month's meeting.

IV. General Business – Individual Consideration

10. Discuss and possible action regarding an additional 1-year extension for Jesse Palomo to come into compliance with Chapter 6, Article 13 of the Elmendorf Code of Ordinances in reference to RV Park regulations.

Jesse Palomo is present to request an extension to bring his RV Park into compliance. Mayor Gonzales asks what more needs to be done in order to be up to code. City Secretary Roxanne De Leon advises City Council that Code Compliance Clerk Janie Cantu is scheduled to conduct an inspection on December 26th. She will be able to provide the full scale of what needs to be completed at that time. Mayor Gonzales suggests tabling this item until the inspection is completed.

Councilmember Decena motions to table this item until next month. Councilmember Maldonado seconds and a vote is called.

Mr. Palomo doesn't understand why he needs to go through an inspection. City Administrator Cody Dailey states the issue with tabling it would be a problem because the permit needs to be issued. An extension would have to be allowed until the next meeting. Any RV parks that were pre-existing the ordinance should be granted that extension to keep it fair.

Motion dies.

Councilmember Decena motions to extend the RV Park permits for another thirty (30) days. Councilmember Hicks seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Maldonado		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to extend the RV Park permits for another thirty (30) days is passed on a unanimous vote with all five (5) councilmembers in favor.

11. Discuss and possible action regarding additional streetlights on Elmendorf-La Vernia Road.

City Engineer Garry Montgomery took a look at the area after a citizen requested the addition of streetlights on Elmendorf-La Vernia. It was found that one of the poles had a streetlight already but needed repair. A work order to CPS has been submitted. Our city code requires new streetlights be placed at least every 500 feet. Mr. Montgomery provides his recommendation on the addition of three streetlights on certain pole numbers.

Councilmember Ortiz motions to install three additional streetlights on pole numbers 3401071, 280286 and 252752. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
		Councilmember Maldonado
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to install three additional streetlights on pole numbers 3401071, 280286 and 252752 is passed on a majority vote with four (4) councilmembers in favor and one (1) abstained. Councilmember Maldonado abstains because his son lives on Elmendorf La-Vernia Road.

V. Adjournment

Councilmember Ortiz motions to adjourn the Regular City Council Meeting. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Maldonado		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to adjourn the Regular City Council Meeting passed on a unanimous vote with all five (5) councilmembers in favor.

Regular City Council Meeting is adjourned at:

7:46 pm

The minutes were passed and approved on:

January 18, 2024


Mayor Michael Gonzalez


Attest: City Secretary Roxanne De Leon

