

**Written Minutes for the
Regular City Council Meeting
Held on December 15, 2022
7:00 PM
Elmendorf City Hall
8304 FM 327
Elmendorf, TX 78112**

At any time during the City Council Meeting, the City Council may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security).

I. City Council will convene for a Regular Meeting at the Elmendorf City Hall at 7:00 pm December 15, 2022.

Call to Order

The meeting is called to order at 7:00 PM by Mayor Michael Gonzales.

Pledge of Allegiance

Invocation

By Chaplain Cheryl Kirk.

Roll Call

Mayor	Michael J. Gonzales	Present
Councilmember Place 1	Tracy Riojas	Present
Councilmember Place 2	Tommy Hicks	Absent
Councilmember Place 3	George Dziuk	Present
Councilmember Place 4	Manuel Decena	Present
Councilmember Place 5	Linda Pena Ortiz	Present by Zoom.

Also, present City Administrator Cody Dailey, City Attorney Mike Guevara, City Secretary Roxanne De Leon, Chief Marco Pena, Water Supervisor Shawn Cooper, Court Clerk David Flores, Chaplain James Stirnemann, Chaplain Cheryl Kirk, and Sergeant David A. Reyes.

Citizens Participation

There are not any participants.

II. Mayor and City Council Comments

Councilmember Hicks	The Christmas Parade went well and the kids had fun.
Councilmember Ortiz	Thanks everyone who helped with the parade. Believes it was a success.

III. Police Chief Update

IV. General Business – Consent Agenda

1. Adoption and approval of the city council minutes from November 17, 2022.
2. Approval of the previous month's bills paid and financial reports.
3. Approval of the Investment Report for prior quarter.

4. Appoint the following individuals to the Citizens Complaint Review Board (CCRB) for a 1-year term: Andy Anderson (Citizen), Minnie Slaughter (Citizen), Laura Wright-Wallace (Citizen), Linda Pena Ortiz (Council Representative), Roxanne De Leon (Staff Representative), Officer Christian Pena (PD Representative with Investigator Nicolas Juarez as an alternate for the PD Representative).
5. Appoint members of the Planning and Zoning Commission for a 2-year term as follows: Place #1 – Michael Hyatt, Place #3 – Emilia Kirtner and Place #5 – Laura Wright-Wallace. Further appoint David Page to the vacant Place #2 for the remainder of that term (1-year).
6. Appoint members of the Elmendorf Economic Development Corporation for a two-year term as follows: Manuel Decena (Place 2), Elsa Martinez (Place 4) and Minnie Slaughter (Place 6).
7. Appoint members of the Tax Increment Reinvestment Zone #3 Board of Directors for a 2-year term as follows: Minnie Slaughter (Place 2), Howard Snoga (Place 4). Further appoint Emilia Kirtner in vacant Place 1 and David Page in vacant Place 5 for the remainder of those terms (1-year).

Councilmember Ortiz motions to approve all General Business – Consent Agenda Items.
Councilmember Hicks seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Riojas		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Ortiz		

The motion to approve all General Business – Consent Agenda Items is passed on a unanimous vote with all four (4) councilmembers in favor.

V. General Business – Individual Consideration

8. Discuss and possible action regarding the selection of a contractor for the wastewater treatment plant coating project using CLFRF funding.

Councilmember Hicks motions to accept the bid from Axis and for the mayor to deal with contingency by purchase order. Councilmember Riojas seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Riojas		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Ortiz		

The motion to accept the bid from Axis and for the mayor to deal with contingency by purchase order is passed on a unanimous vote with all four (4) councilmembers in favor.

9. Discuss and possible action regarding the addition of David Flores to the list of authorized check signers on Wells Fargo bank accounts in absence of Roxanne De Leon.

Councilmember Riojas motions to approve David Flores to the list of authorized check signers on Wells Fargo bank accounts in absence of Roxanne De Leon. Councilmember Hicks seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Riojas		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Ortiz		

The motion to approve David Flores to the list of authorized check signers on Wells Fargo bank accounts in absence of Roxanne De Leon is passed on a unanimous vote with all four (4) councilmembers in favor.

10. Discuss and possible action regarding Resolution 12-15-2022-1R, creating an Elmendorf Police Department academy to hire program.

Chief Marco Pena states this item would allow the police department to sponsor a qualified cadet while they are attending the San Antonio Law Enforcement Academy in order to bring them on board full-time upon successful graduation. This would be another hiring tool that can be used to find a qualified future employee. The estimated cost is \$3,500.00 to include the tuition and gear.

Councilmember Hicks motions to approve Resolution 12-15-2022-1R, creating an Elmendorf Police Department academy to hire program. Councilmember Dziuk seconds and a vote is called.

Councilmember Riojas asks the length of the program and if the cadet would surely be hired. Chief Pena confirms it is a seven-month program and that the hiring would be based on their performance and completion of the same extensive background as when he hires all other full-time employees.

Yay	Nay	Abstain
Councilmember Riojas		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Ortiz		

The motion to approve Resolution 12-15-2022-1R, creating an Elmendorf Police Department Academy to hire program is passed on a unanimous vote with all four (4) councilmembers in favor.

11. Discuss and possible action regarding approval of a plat for Musket Elmendorf in the Alamo Junction Rail Park.

Councilmember Dziuk motions to approve a plat for Musket Elmendorf in the Alamo Junction Rail Park contingent to Musket looping a 16" waterline. Councilmember Hicks seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Riojas		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Ortiz		

The motion to approve a plat for Musket Elmendorf in the Alamo Junction Rail Park contingent to Musket looping a 16" waterline is passed on unanimous vote with all four (4) councilmembers in favor.

12. Discuss and possible action and consultation with the City Attorney regarding pending or contemplated litigation. The foregoing item (#12) is specifically identified for a potential closed session in accordance with TOMA section 551.071 (consultation with attorney).

City Attorney Mike Guevara requests Councilmember Ortiz to be excluded from the first part of the meeting.

Councilmember Hicks motions to adjourn for closed session with exemption of Councilmember Ortiz. Councilmember Riojas seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Riojas		
Councilmember Hicks		
Councilmember Dziuk		
		Councilmember Ortiz

The motion to adjourn for closed session with exemption of Councilmember Ortiz is passed on a majority vote with three (3) councilmembers in favor and (1) abstained. Councilmember Ortiz abstained.

City Council adjourns for closed session 7:37 pm
City Council reconvenes at 8:25 pm

No action taken.

VI. Adjournment

Councilmember Hicks motions to adjourn the Regular City Council Meeting. Councilmember Dziuk seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Riojas		
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Ortiz		

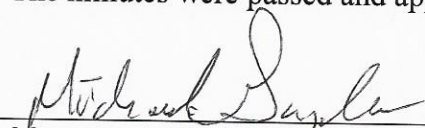
The motion to adjourn the Regular City Council Meeting passed on a unanimous vote with all four (4) councilmembers in favor.

Regular City Council Meeting is adjourned at:

8:26 pm

The minutes were passed and approved on:

January 19, 2022-2023


Mayor Michael Gonzales




City Secretary Roxanne De Leon