

**Written Minutes for the
Regular City Council Meeting
Held on January 19, 2023
7:00 PM
Elmendorf City Hall
8304 FM 327
Elmendorf, TX 78112**

At any time during the City Council Meeting, the City Council may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security).

I. City Council will convene for a Regular Meeting at the Elmendorf City Hall at 7:00 pm January 19, 2023.

Call to Order

The meeting is called to order at 7:00 PM by Mayor Michael Gonzales.

Pledge of Allegiance

Invocation

By Chaplain James Stirnemann.

Roll Call

Mayor	Michael J. Gonzales	Present
Councilmember Place 1	Tracy Riojas	Absent
Councilmember Place 2	Tommy Hicks	Present
Councilmember Place 3	George Dziuk	Present
Councilmember Place 4	Manuel Decena	Present
Councilmember Place 5	Linda Pena Ortiz	Present by Zoom.

Also, present City Administrator Cody Dailey, City Attorney Mike Guevara, City Secretary Roxanne De Leon by Zoom, Chief Marco Pena, Water Supervisor Shawn Cooper, Court Clerk David Flores, and Chaplain James Stirnemann.

Citizens Participation

There are not any participants.

II. Mayor and City Council Comments

Councilmember Decena	Glad to see everyone here.
Mayor Gonzales	Appreciates the Elmendorf Police Department.

III. Police Chief Update

IV. General Business – Consent Agenda

1. Adoption and approval of the city council minutes from December 15, 2022.
2. Approval of the previous month's bills paid and financial reports.
3. Approval of the Investment Report for prior quarter.

Councilmember Decena motions to approve all General Business – Consent Agenda Items.
Councilmember Hicks seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve all General Business – Consent Agenda Items is passed on a unanimous vote with all four (4) councilmembers in favor.

V. General Business – Individual Consideration

4. Receive update from the Elmendorf Community Library – presented by Darlene Hicks.

President of the Elmendorf Community Library Darlene Hicks presents an update for the year. There have been 828 visitors in 2022. The library started with three volunteers and are now at ten volunteers.

5. Discuss and possible action regarding Ordinance 1-19-2023-1, calling and ordering a general election to be held on May 6, 2023, for the purpose of electing three aldermen, each to serve for a term of two years' establishing the location for voting on election day and for early voting by personal appearance; and authorizing the City Administrator to execute a contract for election services with Bexar County, Texas.

Councilmember Hicks motions to approve Ordinance 1-19-2023-1, calling and ordering a general election to be held on May 6, 2023, for the purpose of electing three aldermen, each to serve for a term of two years' establishing the location for voting on election day and for early voting by personal appearance; and authorizing the City Administrator to execute a contract for election services with Bexar County, Texas. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to Ordinance 1-19-2023-1, calling and ordering a general election to be held on May 6, 2023, for the purpose of electing three aldermen, each to serve for a term of two years' establishing the location for voting on election day and for early voting by personal appearance; and authorizing the City Administrator to execute a contract for election services with Bexar County, Texas is passed on a unanimous vote with all four (4) councilmembers in favor.

6. Discuss and possible action regarding Resolution 1-19-2023-1R, adopting an elected official and city staff professional relationship policy.

Councilmember Hicks motions to approve Resolution 1-19-2023-1R, adopting an elected official and city staff professional relationship policy. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to Resolution 1-19-2023-1R, adopting an elected official and city staff professional relationship policy is passed on a unanimous vote with all four (4) councilmembers in favor.

7. Discuss and possible action regarding the possible adoption of a future City Code of Conduct.

No action taken.

8. Discuss and possible action regarding potential approval of the Project Jezzball plat on Old Corpus Christi Road.

City Administrator Cody Dailey states the majority of this project is outside of the city limits and only a sliver of land is inside the city's jurisdiction. The plat has been reviewed by City Engineer Garry Montgomery and has met his approval contingent to a looped waterline between Old Corpus Christi Road and the Univar 16" waterline is designed and constructed prior to occupancy.

Councilmember Decena motions to approve the Project Jezzball plat on Old Corpus Christi Road contingent to the upgrade of the waterline. Councilmember Hicks seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve the Project Jezzball plat on Old Corpus Christi Road contingent to the upgrade of the waterline is passed on a unanimous vote with all four (4) councilmembers in favor.

9. Discuss and possible action regarding potential approval of Sells Subdivision plat on Old Corpus Christi Road.

Engineer Roger Martinez is present for this item.

Councilmember Hicks motions to approve the Sells Subdivision plat as is on Old Corpus Christi Road. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve the Sells Subdivision plat as is on Old Corpus Christi Road is passed on a unanimous vote with all four (4) councilmembers in favor.

10. Discuss and possible action regarding Ordinance 1-19-2023-2, adopting the 2021 edition of the International Building Code.

Councilmember Decena motions to approve Ordinance 1-19-2023-2, adopting the 2021 edition of the International Building Code. Councilmember Hicks seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve Ordinance 1-19-2023-2, adopting the 2021 edition of the International Building Code is passed on a unanimous vote with all four (4) councilmembers in favor.

11. Discuss and possible action regarding Ordinance 1-19-2023-3, adopting the 2021 edition of the International Residential Code.

Councilmember Hicks motions to approve Ordinance 1-19-2023-3, adopting the 2021 edition of the International Residential Code. Councilmember Dziuk seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve Ordinance 1-19-2023-3, adopting the 2021 edition of the International Residential Code is passed on a unanimous vote with all four (4) councilmembers in favor.

12. Discuss and possible action regarding Ordinance 1-19-2023-4, adopting the 2021 edition of the International Property Maintenance Code.

Councilmember Hicks motions to approve Ordinance 1-19-2023-4, adopting the 2021 edition of the International Property Maintenance Code. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve Ordinance 1-19-2023-4, adopting the 2021 edition of the International Property Maintenance Code is passed on a unanimous vote with all four (4) councilmembers in favor.

13. Discuss and possible action regarding Ordinance 1-19-2023-5, adopting the 2021 edition of the International Energy Conservation Code.

Councilmember Hicks motions to approve Ordinance 1-19-2023-5, adopting the 2021 edition of the International Energy Conservation Code. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve Ordinance 1-19-2023-5, adopting the 2021 edition of the International Energy Conservation Code is passed on a unanimous vote with all four (4) councilmembers in favor.

14. Discuss and possible action regarding Ordinance 1-19-2023-6, adopting the 2021 edition of the International Mechanical Code.

Councilmember Hicks motions to approve Ordinance 1-19-2023-6, adopting the 2021 edition of the International Mechanical Code. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve Ordinance 1-19-2023-6, adopting the 2021 edition of the International Mechanical Code is passed on a unanimous vote with all four (4) councilmembers in favor.

15. Discuss and possible action regarding Ordinance 1-19-2023-7, adopting the 2021 edition of the International Plumbing Code.

Councilmember Hicks motions to approve Ordinance 1-19-2023-7, adopting the 2021 edition of the International Plumbing Code. Councilmember Dziuk seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve Ordinance 1-19-2023-7, adopting the 2021 edition of the International Plumbing Code is passed on a unanimous vote with all four (4) councilmembers in favor.

16. Discuss and possible action regarding Ordinance 1-19-2023-8, adopting the 2021 edition of the International Fire Code.

Councilmember Hicks motions to approve Ordinance 1-19-2023-8, adopting the 2021 edition of the International Fire Code. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
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Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to pass Ordinance 1-19-2023-8, adopting the 2021 edition of the International Fire Code is passed on a unanimous vote with all four (4) councilmembers in favor.

17. Discuss and possible action regarding Ordinance 1-19-2023-9, adopting the 2021 edition of the International Fuel Gas Code.

Councilmember Hicks motions to approve Ordinance 1-19-2023-9, adopting the 2021 edition of the International Fuel Gas Code. Councilmember Dziuk seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve Ordinance 1-19-2023-9, adopting the 2021 edition of the International Fuel Gas Code is passed on a unanimous vote with all four (4) councilmembers in favor.

18. Discuss and possible action regarding Ordinance 1-19-2023-10, adopting the 2023 edition of the National Electrical Code.

Councilmember Hicks motions to approve Ordinance 1-19-2023-10, adopting the 2023 edition of the National Electrical Code. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

The motion to approve Ordinance 1-19-2023-10, adopting the 2023 edition of the National Electrical Code is passed on a unanimous vote with all four (4) councilmembers in favor.

VI. Adjournment

Councilmember Ortiz motions to adjourn the Regular City Council Meeting. Councilmember Decena seconds and a vote is called.

Yay	Nay	Abstain
Councilmember Hicks		
Councilmember Dziuk		
Councilmember Decena		
Councilmember Ortiz		

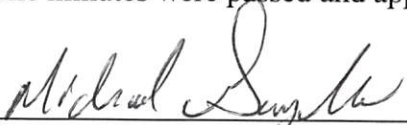
The motion to adjourn the Regular City Council Meeting passed on a unanimous vote with all four (4) councilmembers in favor.

Regular City Council Meeting is adjourned at:

8:01 pm

The minutes were passed and approved on:

February 16, 2023



Mayor Michael Gonzalez



Attest: City Secretary Roxanne De Leon

