

# Elmendorf Police Department

P.O. Box 247 • Elmendorf, TX 78112  
Office: (210) 635-8710  
Fax: (210) 635-7740



## RESIDENT OUT OF TOWN FORM

Location of Property: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name of Occupant(s): \_\_\_\_\_

Reason for Vacancy: \_\_\_\_\_

Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

Destination: \_\_\_\_\_

Emergency notification: \_\_\_\_\_ Telephone: \_\_\_\_\_

Local Person with Key: \_\_\_\_\_ Telephone: \_\_\_\_\_

Will anyone be allowed on the premises during your absence? If so, who?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**YOUR RESIDENCE WILL BE CHECKED AT LEAST ONCE A DAY BY THE POLICE DEPARTMENT.**

**List any additional information not asked above.**

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